About Huawei

• Our products and solutions have been deployed in over 140 countries, serving more than one third of the world’s population.
• Our business language is English: Unlike other players in the industry, we truly offer an English language dominated environment. This means: the opportunity to work in a multinational with people from multiple backgrounds - a deep enhancement for any resume.
• We seek and reward talent. At Huawei, if you are driven and show results, you will see these efforts rewarded. We have a culture that rewards hard work and dedication. We don’t take people for granted.
• 18 locations in Germany. 5 Research & Development Centers. 1600+ employees in Germany. Yes, we are growing!
• We operate globally! We are the largest telecommunications equipment manufacturer in the world, and we are going for more every day. Who wouldn’t want to have this on their resume?
• We are friendly and we like it that way: At Huawei, we have a nice working environment. Doors are open, and people collaborate with each other in a non-political manner. It’s fun coming to work!
• We offer international real professional development opportunities. Anywhere you are, Huawei is there!
• We are diverse, and we embrace it - We have more than 150 nationalities worldwide. Working at Huawei, not only will you grow as a professional, but you will enrich your life!

For further information, please visit us now at http://www.huawei.com
Position

Business Development intern

Job location: Düsseldorf, Germany

Working hours: 40 hours per week (full time)
Duration: 6 months

Main Responsibilities:
1. Supporting project management.
2. Contributing to the development and maintenance of the BD Department’s databases and filing systems.
3. Providing administrative and logistical support, including organizing meetings and conference calls with potential partners, staff, and within the BD team.
4. Contributing to quality of written content including proofreading, formatting, and editing documents.

Requirements:
• Bachelor/Master student, German native speaker.
• Strong communication skills
• Proficiency in Microsoft Word, Power point and Excel.
• Ability to work in a fast-paced environment
• Recognizes problems; uses logic and analysis to identify the strengths and weaknesses of different approaches

Experience:
• Ability to learn new things quickly in a very international environment
• Ability to work under pressure
• Ability for interpersonal skills
• Ability to work and solve problems independently

Language:
• Excellent English language skills (C1 and above). German native speaker

What we offer:
We offer an international job as intern to gain working experience before finishing studies. You will gain exposure to the latest technologies. Our office is a dynamic and friendly place, where likeminded professionals exchange and build know-how. We promote and reward talent and invite you to grow with us.

Contact info:
Please send your detailed Resume/CV (photo attached) in German and English via E-Mail to biyuan.chen1@huawei.com indicating the position you apply for and the earliest starting date.